

Dr.S.M.C.S.I MEDICAL COLLEGE KARAKONAM

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PROSPECTUS



FOR ADMISSION TO MS/MD
COURSES, 2018-19

Foreword

This Handbook brought out by the Dr.Somervell Memorial C.S.I. Medical College, Karakonam is intended to provide all the required information to the students seeking admission to the MS/ MD course in the Medical College.



Dr.Somervell Memorial C.S.I. Medical College, the only Medical College for 50 million people of the 22 Dioceses of the Church of South India spread all over the five southern states and Sri-Lanka, belongs to the South Kerala Medical Mission, one of the several departments of the South Kerala

Diocese of the Church of the South India(CSI). The most important purpose behind the establishment of this college is to further the healing ministry of our church commenced by the missionaries more than a century ago and continued by those who served the Medical Mission so far, sacrificing all their personal comforts. They are our role models and inspiration that led us to embark upon the enormous venture of establishing a medical college. Our endeavor will always be to produce from this college morally upright, intellectually equipped and spiritually committed physicians and surgeons willing to serve humanity at large with a missionary zeal. We will do everything possible, curricular as well as extracurricular, to achieve this noble goal.

Many have tirelessly labored for the establishment of this college. It is my fervent prayer that all those who choose this institution for their professional study be blessed by God Almighty so that they become a great blessing to humanity.

Rt.Rev.A.Dharmaraj Rasalam
Bishop – South Kerala Diocese &
Chairman, Dr.S.M.C.S.I. Medical College & Hospital,
Karakonam

Office Bearers

1	Rt.Rev.A. Dharmaraj Rasalam	:	Bishop South Kerala Diocese CSI, LMS Compound, Trivandrum. & Chairman Dr.S.M.C.S.I. Medical College & Hospital , Karakonam
2	Prof .Dr. N.Selvaraj, M.Tech, Ph.D	:	Administrative Secretary South Kerala Diocese-CSI & South Kerala Medical Mission, LMS Compound, Trivandrum.
3	Dr.J.Bennet Abraham, MD, DA, MBA(HM)	:	Director Dr.S.M.C.S.I. Medical College & Hospital , Karakonam
4	Sri. Lawrance D	:	Member, Administrative Committee
5	Air Marshal (Dr) P. Madhusoodanan (Retd), PVSM, AVSM, VSM MS (Surg), M..Ch(Uro), DNB(Uro), FICS,FAIS,FAeMS	:	Principal Dr.S.M.C.S.I. Medical College & Hospital, Karakonam
6	Dr. S.Babu Raj, MD, DHA, MBA(HM),MA(CCCE)	:	Medical Superintendent Dr.S.M.C.S.I. Medical College & Hospital, Karakonam
7	Smt.T.E.Mercy Bai	:	Special Officer, Dr.S.M.C.S.I.Medical College, Karakonam
8	Rev.Dr. R. Jayaraj	:	Senior Administrative Officer , Dr.S.M.C.S.I. Medical College & Hospital , Karakonam
9	Sri.B. Mohanan	:	Secretary South Kerala Medical Mission, LMS Compound, Trivandrum.
10	Sri. P. Thankaraj	:	Comptroller Dr.S.M.C.S.I. Medical College & Hospital, Karakonam

HISTORY OF THE MEDICAL COLLEGE

Dr. Somervell Memorial CSI Medical College, established in 2002 and Post Graduate courses started in the year 2012 attached to the century old Dr.Somervell Memorial Mission Hospital is situated in Kunnathukal village at Karakonam, Neyyattinkara in the southern border of the Trivandrum District of the State of Kerala. The Hospital, the Medical College and all other institutions attached to it are owned and managed by the South Kerala Diocese of the Church of South India (SIUC). This is the only Medical College for the CSI spread over the 5 Southern states of India and Srilanka. The South Kerala Medical Mission is a charitable society registered under the Travancore Cochin Literary, Scientific and Charitable Societies Registration Act XII of 1955. The office of the South Kerala Medical Mission is in the LMS Compound, Trivandrum 695 033, the Head Station of the CSI South Kerala Diocese which is one of the 24 Dioceses of Church of South India established in 1947 with Head Quarters at Chennai.

The Medical College is a self financing, minority institution, affiliated to the Kerala University of Health Sciences, Thrissur.

Karakonam is 30 kilometers south (by Kanyakumari Road) from Trivandrum Central Railway Station, abutting the Vellarada Road from Trivandrum as well as Parassala. Dhanuvachapuram Railway station on the railway line between Trivandrum Central and Nagercoil is only 30 kms away from the college.

The healing Ministry of the church aims at producing highly competent medical graduates and postgraduates, possessing a high standard of professional skill. They should, in the days to come, be precious assets to our nation. We are committed to create in the campus the best possible atmosphere and infrastructure for quality medical education. Our aim is to strive at instilling our students with a spirit of sacrifice, compassion for the poor, love that nurture knows no limits, utmost humility in service and all Christian values needed for a meaningful and useful life of a doctor for which the founding fathers stood and sacrificed their lives to revive the closed and ailing missions hospitals of rural India, especially among the tribals and thus strengthen the Healing Ministry of the Church.

HISTORY OF THE MEDICAL COLLEGE HOSPITAL IN BRIEF:

The multi-specialty Hospital at Karakonam, as we see it today, has grown out of a very small dispensary established in 1894 as a community medical sub centre of the famous Neyyoor Hospital founded by Dr. Arthur Fells, a missionary doctor of Neyyoor sent by the London Missionary Society (LMS). The dispensary, though 45 kilometers away from Neyyoor, was visited once in a week by the doctors to render medical help to the poor, illiterate, ignorant and ignored villagers afflicted by epidemics like malaria, cholera and small pox. The first building built for the dispensary is still kept intact in the hospital compound.

In 1922, Dr. T.H. Somervell, who came as one of the members of the team that came to India for an Everest expedition and later on became a legend in the field of healing ministry and surgery, took over the Neyyoor Medical Mission. The Hospital and the Medical College are named after this great Surgeon.

After India became independent and the foreign missionaries left, the Neyyoor Medical Mission was managed by the erstwhile South Travancore Medical Mission of the South India United Church. (SIUC). In 1947, SIUC became part of the CSI. In 1959, following the linguistic reorganization of the states in India, the South Travancore Diocese was bifurcated into the South Kerala and the Kanyakumari dioceses. The hospital at Karakonam, which came under the Kanyakumari diocese was later taken over by the Medical Mission of the South Kerala Diocese in the year 1975, the year the veteran Dr.T.H Somervell passed away in England. This led to the naming of the small mission hospital as Somervell Memorial C.S.I Mission Hospital, Karakonam.

The Church of South India came into being in September 1947 as an integrated Church to bring a union of Anglican, Methodist, Presbyterian and the South India United Church in the four southern states of Tamil Nadu, Kerala, Karnataka, and Andhra Pradesh. The Church of South India Trust Association was constituted as a legal holding body of the movable and immovable properties of the Church of South India. The CSITA was registered in September 1947 under section 26 of the Indian Companies Act 1913 (new section 25 of the Indian Companies Act 1956) as a religious and charitable company which has no business character and with no profit motive. The properties of the Churches in Union have been transferred to CSITA. CSITA has been exempted from Income Tax under Section 10-(23c) (v) of the Income Tax Act 1961. It is recognized as a Charitable and Religious Organisation by the Government of India.

THE HOSPITAL TODAY

Passing through ups and downs, the hospital grew rapidly from 1986. It has developed from a 6 bedded dispensary into a 650 bedded multi-specialty hospital by a team of doctors who truly strived very hard.

The hospital has a network of community-based activities, carried on through its Rural Primary Health Centres. Free cataract detection and surgery, cancer screening and awareness camps, implementation of State and National Health Programmes, etc., are some of the community based activities the Hospital and the Medical College are engaged in. Insurance schemes viz RSBY launched by the Ministry of Labour, Government of India, Karunya Benevolent Fund (KBF) launched by the Government of Kerala, Hospital Insurance Scheme by Dr.S.M.C.S.I Medical College are being implemented successfully. This is how we carry on the missionary spirit that guided the founders to emancipate the poor and the needy from the bondage of poverty and disease.

THE BEGINNING OF THE MEDICAL COLLEGE

The Government of Kerala, for the first time in its history, took a policy decision in 2001 to permit the private sector to start self financing professional Colleges. One of the pre requisites for sanctioning a Medical College was the availability of a hospital with at least three hundred beds. The Somervell Memorial Mission hospital, Karakonam satisfied this requirement. On the application of the Medical Mission of the South Kerala diocese, the Government of Kerala granted *Essentiality Certificate* and University of Kerala, after due inspection, issued the Consent of Affiliation and permitted the diocese to apply to the Medical Council of India for the *Letter of Intent*. Medical Council of India after inspection issued the *Letter of Intent on June 20,2002*. The land and infrastructure required as per the norms of the Medical Council of India were made ready within a short period of six months with absolute trust in God Almighty who made the impossible – possible. *The Letter of Permission* was issued by Ministry of Health and Family Welfare, Government of India, New Delhi, on *13.11.2002*. and MBBS course with a student intake of 100 started in 2002-03. Permanent Recognition was granted by Government of India on 17th March, 2009. The MBBS seats are enhanced to 150 seats from the years 2016-17. MS/ MD courses in 11 subjects were started from 2012-13 with a student intake of 21 and all the courses are recognized by the Govt. of India, Ministry of Health &FW, New Delhi.

A VISION FOR THE FUTURE:

The founders of the SMCSI Medical College cherish a great dream about the future of this institution. Our desire and effort is to impart value-oriented quality medical education that will produce sincere and committed men and women ready to serve the poor people of rural India especially the tribals of our mission fields and our country where ever they are called to serve and thus be a witness to the healing ministry of the Church. The South Kerala Medical Mission has School of Nursing running General Nursing and Midwifery Course, College of Nursing for B.Sc. Nursing, M.Sc Nursing Courses, and various Diploma, Post Graduate Paramedical Courses & Post Graduate Medical and Surgical Courses in the campus. With the amenities now available and to be provided in the years to come, it is the hope and prayer of the founders that this Medical College, with its allied courses and the multi-specialty hospital will grow into an Institute of Medical Sciences and will earn fame as a great Medical Institution all over India and abroad.

We expect dedicated, selfless, sacrificial services from each and every member of the teaching staff, non-teaching staff, nursing staff, administrative staff, medical and nursing students, their parents, the well wishers and all those who, in one way or the other, happen to be

associated with this God-given institution. We take pride that this institution is our own and its growth and development are fully in our hands.

POST GRADUATE COURSE

The Medical Council of India after inspection issued Letter of Permission for starting of the following PG courses in the year 2012-13, with a student intake of 15 and enhanced to 21 seats from the year 2014-15.

Sl No	Name of Course	No. of seats	No. & Date of LOP from the MCI, New Delhi.	Details of Recognition by the Govt. of India, Ministry of Health & Family Welfare, New Delhi.
1	MD-Anaesthesiology	2	Ltr.No.MCI-68(22)/2011-Med./100205 dated 12/4/2012	Notification No.U.12012/01/2017-ME-I (P-6)]FTS No.3131073 dated 08.12.2017
2	MD-Community Medicine	1	Ltr.No.MCI-68(22)/2011-Med./100325 dated 13/4/2012	Notification No.No.U.12012/672/2015-ME-1 dated 27.11.2015
3	MS-ENT	2	Ltr.No.MCI-68(22)/2011-Med./100209 dated 12/4/2012	Notification No.No.U.12012/672/2015-ME-1 dated 27.11.2015
4	MS-General Surgery	2	Ltr.No.MCI-68(22)/2011-Med./100313 dated 13/4/2012	Notification No.U.12012/01/2017-ME-I (Pt-3), dated 05.07.2017
5	MS-Ophthalmology	3	(a). MCI-68(22)/2011-Med./100217 dated 12/4/2012 (b). enhanced from 2 to 3 seats from 2013-14 vide letter No.MCI-68(22)/2012-Med./101465 dated 30/07/2013	(a). Notification No.U.12012/01/2017-ME-1 (pt.3) dated 01.02.2017 (2 seats) (b). Notification No.U.12012/27/2016-ME-1(pt.IV) (FTS-3132541) dated 04/01/2018 of the GOI, MOH (from 2 to 3 seats)
6	MD-Paediatrics	3	(a). MCI-68(22)/2011-Med./100317 dated 13/4/12 . (b). Enhanced to 3 seats from 2014-15vide LOP No.U.12012/ 247/2014-ME (P-II) dated 11.04.2014	Notification No.No.U.12012/672/2015-ME-1 dated 27.11.2015 (2seats)
7	MD-Pathology	1	Ltr.No.MCI-68(22)/2011-Med./100309 dated 13/4/2012	Notification No.U.12012/01/2017-ME-1 (pt.3) dated 01.02.2017
8	MD-Psychiatry	2	Ltr.No.MCI-68(22)/2011-Med./100213 dated 12/4/2012	Notification No.No.U.12012/672/2015-ME-1 dated 27.11.2015
9	MD-Radiodiagnosis	2	(a). MCI-68(22)/2011-Med./100321 dated 13/4/2012 (b).enhanced from 1 to 2 seats from 2013-14 vide letter no.MCI-68(22)/2012- Med. /101465 dated 30/07/2013	Notification No. U.12012/01/2017-ME-I (P-5)] FTS.3130034 dated 21.11.2017

10	MS-Obstetrics & Gynecology	2	Ltr.No.MCI-68(22)/2012-Med./101450 dated 30/07/2013	Notification No.U.12012/01/2017 ME_I (P_VI) FTS.3088233, dated 07.06.2017 (one seat)
11	MS-Orthopedics	1	Ltr.No.MCI-68(22)/2012-Med./101455 dated 30/07/13	Notification No.U.12012/01/2017-ME-1(pt.V) dated 20.03.2017

I. INTRODUCTION

1.1 The prospectus relates to admission to MD / MS courses for the academic year **2018-19** in **Dr.S.M.C.S.I Medical College**, Karakonam and is prepared in accordance with the order No. FRC.50/17/MD/MS/DIRECTIVES dated 11.05.2017 from the Chairman, AFRC and GO)Rt)No.1366/2016/H&FWD dated 15.05.2017 subject to further orders from AFRC and Government during 2018-19. The Prospectus contains the rules and regulations applicable for selection and admission to the Post Graduate Medical Degree Courses **during common counselling by the Commissioner of Entrance Examinations, Thiruvananthapuram for the 21 seats including minority** and NRI quota in Dr.S.M.C.S.I. Medical College, Karakonam for the academic year **2018-19**.

1.2 Duration of MS/MD courses

As per the **MCI Postgraduate Medical Education Regulations, 2000**, 10(1) & (3), the duration of the course including University Examination is 3 years in the case of Degree Courses. There shall be an exemption of one year in the duration of PG degree courses in respect of candidates who are awarded PG Diploma in the same subject on or before **30th March 2018** are eligible for reduction of one year in the total duration of the course.

1.3 CRITERIA OF ELIGIBILITY FOR APPLICATION & ADMISSION AND SELECTION SCHEDULE

A. Nationality:-

Candidates must be Citizens of India/children or dependents of Non-Resident Indians subject to satisfaction of the conditions prescribed in the Prospectus to be published by the DME, Trivandrum and notifications by CEE, Trivandrum.

B. Academic:-

- a. Must meet all the requirements stipulated by Government of India, State Govt, MCI and Kerala University of Health Sciences, Thrissur **for admission to Post Graduate Degree courses, 2018-19**, as stipulated in the prospectus to be issued by the DME and notifications by the CEE, Trivandrum.
- b. Pass in MBBS/equivalent qualification from a Medical College affiliated to a University recognized by the Medical Council of India, New Delhi.
- c. In the case of an Indian national with the recognized degree from any Foreign University, the Medical Council of India may, on payment of the prescribed fee for the registration, grant temporary/permanent registration for the duration of the Post Graduate training restricted to the college/institution to which the applicant is admitted for the time being exclusively for Post Graduate studies. Temporary/Permanent registration to such candidates shall be subject to the condition that the degree is duly registered in the country where the degree is obtained and is recognized by the corresponding Council or concerned authority in India also.

- d. Candidates completed their Compulsory Rotating Resident Internship (C.R.R.I) on or **before 31-03-2018** are eligible.
- e. No condonation of internship (CRRI) will be accepted.
- f. (a) As per the **MCI Postgraduate Medical Education Regulations 2000**, students of Postgraduate courses shall be selected “9.2(a) on the basis of merit from the list of students who have qualified in NEET PG, 2018 conducted by the NBE, New Delhi.
- g. The minimum percentage of marks in the NEET (PG), 2018 for admission to **postgraduate medical courses shall be 50% (fifty percentile) for candidates belonging to general category and 40% (forty percentile) for candidates belonging to Scheduled Castes, Scheduled Tribes and Other Backward Classes/SEBC. The above categories shall submit Community Certificate and Income Certificate obtained from Revenue authority concerned. Those candidates whose annual family income is above Rs.6 Lakhs are not eligible for relaxation in marks. SEBC candidates shall produce non-Creamy Layer certificate from the Revenue authority for relaxation of marks in NEET PG 2018 examination, subject to issuance of detailed notification by the CEE, Trivandrum.**
- h. For minority community candidates the service rendered by them in the mission hospitals run by the concerned minority community which are more than hundred years old, spread over all over India, most of them are in needy area and take care of the poorest of the poor, irrespective of caste, crade & religion may be considered. The management through the charitable nature do yeomen service to the poor and hence as stipulated for the Health Service Department candidates the minority candidates may also be allowed weightage of marks @10% of marks for each year in service in the Mission Hospitals run and managed by the CSI Christian minority communities .
- i. The students admitted will have to submit a **Bank Guarantee** at the time of admission, for the annual tuition fee during 2019-20 and 2020-21and liquidated damages as mentioned in the prospectus published by the DME.
- j. **All the students admitted in the College shall execute a BOND to the effect that they will serve the Institution for a period of one year as Senior Resident/Tutor/Demonstrator at the rate fixed by the Government in Government Medical Colleges after successful completion of their Post Graduation course.**
- k. **Registration:** Candidates should have obtained permanent registration with the Medical Council of India or any of the State Medical Council at the time of admission.

C. DISTRIBUTION OF SEATS

Being a Minority Institution enjoying Minority Status Vide Order N. F.No. 469 of 2006 dated 21.06.2006 of National Commission for Minority Educational Institution, New Delhi, 65% of the total seats, ie, **14 seats out of the total 21 seats** shall be **Minority Community seats and seven seats shall be open seats** subject to reservation norms of Govt. as detailed below and all the seats shall be allotted by the CEE, Trivandrum during the common counselling, during April – May 2018 .

1.4. MS/ MD, Course, 2018-19 batch

The number of seats available for admission in Dr.S.M.C.S.I Medical College, Karakonam in accordance with this prospectus and the course wise distribution of the seats shall be as follows subject to orders from Government and Admission Fee Regulatory Committee.

Sl. No.	Department	Course Code	Total No. of seats	Mgt	Govt.	Status of Recognition by the GOI
1	MD-Anaesthesiology	PGC1	2	1	1	Recognized
2	MD-Community Medicine	PGC2	1	1	0	Recognized
3	MS-ENT	PGC3	2	1	1	Recognized
4	MS-General Surgery	PGC4	2	1	1	Recognized
5	MS-Obstetrics & Gynecology	PGC5	2	1	1	Recognized (one seat)
6	MS-Ophthalmology	PGC6	3	1	2	Recognized
7	MS-Orthopedics	PGC7	1	0	1	Recognized
8	MD-Paediatrics	PGC8	3	2	1	Recognized (two seats)
9	MD-Pathology	PGC9	1	0	1	Recognized
10	MD-Psychiatry	PGC10	2	1	1	Recognized
11	MD-Radiodiagnosis	PGC11	2	1	1	Recognized
	Total		21	10	11	

1.5.Total number of seats available for admission and the categories into which such admission would be made, are given below. This has been worked out on the basis of total number of seats for admission subject to orders from Government, and approval by the Admission and Fee Regulatory Committee, Trivandrum.

No. of Subjects – 11

Total seats - 21

Open seats - 7 (subject to reservation principles of Govt.)

Minority Community seats - 11

Minority Community seats (NRI) - 3

Total seats - 21

1.6. Detailed seat matrix for MS/MD courses, 2018-19

Sl. No.	Subject	Total No of seats	Open	Minority	Minority (NRI)	Minority Code
1	2	3	4	5	6	7
1	MD - Paediatrics	3	1	1- (CSI,SKD)	1 (CSI – Non SKD)	ZB & ZF respectively
2	MD- Anaesthesia	2	1	1- (CSI,SKD)		ZB
3	MS- General Surgery	2	1	0	1 (CSI - Non Kerala)	ZG

4	MS-Ophthalmology	3	1	2- (CSI-SKD)		ZB
5	MD - Psychiatry	2	1	1- (CSI – Non-Kerala)		ZG
6	MD-Radiagnosis	2	-	1- (CSI – Non SKD) 1- (CSI-SKD)		ZB & ZF respectively
7	MD-Pathology	1	1	0		
8	MD – Community Medicine	1	0	1 - (CSI,SKD)		ZB
9	MS-Orthopedics	1	-	1 - (CSI- SKD)		ZB
10	MS – ENT	2	1	1 - (CSI – SKD)		ZB
11	MS – Obstetrics & Gynecology	2	-	1 - (CSI-SKD)	¹ (CSI-Non Kerala)	ZB & ZF respectively
	Total seats	21	7	11	3	

CSI -- Church of South India

SKD -- South Kerala Diocese

In the absence of candidate from CSI, **Non Kerala (ZG)**, vacancy shall be filled up by the **Non SKD (ZF) candidate**, in the absence of candidate in **Non SKD** vacancy shall be filled from the **SKD (ZB) and Vice-e- Versa**. Resultant vacancies if any, shall be filled up **from open category from Kerala**.

1.7. NRI Category

Students under NRI quota shall be who depends upon his/her father/mother/brothers/sisters (inclusive of first cousins)/husband/ wife/brothers and sisters (inclusive of first cousins) of father or mother/half brother/half sister /adopted father /adopted mother working abroad as per GO(MS)243/2014/H&FWD dated 06.08.2014 and further orders by Government from time to time subject to submission of the following documents to be notified by the CEE, Trivandrum.

1. Sponsorship certificate from the sponsor
2. Copy of VISA stamped passport of the Sponsor attested by the Indian Embassy / Consulate.
3. Copy of Employment Certificate of the Sponsor attested by the Indian Embassy / Consulate.
4. Relationship Certificate from the Village Officer concerned.

1.8. Tentative Schedule of Selection and Admission through common counselling will be published by the CEE, Trivandrum

Selected candidates shall report to the Principal of the College on the appointed date as per allotment memo from the CEE, with original documents and pay tuition fee and other fees including hostel fee **as per notifications from CEE**. The candidates who do not take admission on the prescribed date will lose their admission.

- a. The SC/ST/ OEC candidates admitted under the NRI quota will not be eligible for any fee

concession or other benefits from Government/ Management.

- b. The PG students during their course of study from 2018-19, shall be paid stipend per month at the rate given below, subject to orders by AFRC on differential rate of stipend to non – clinical **subjects, as in the case of tuition fee per annum.**
- i. Rs.42,000/- (First year)
 - ii. Rs.43,000/- (Second year)
 - iii. Rs.44,000/- (Third year)

1.9. THE FEE TO BE PAID AT THE TIME OF ADMISSION during 2018-19

A.Tuition Fee (per annum)	Clinical (Rs.)	Non Clinical (Rs.)
Government quota / Minority Quota	Subject to orders from AFRC / GOVT.	
NRI Quota		

B. Special fee (per annum)		
Admission Fee (One time)*		2000
Stationary Fee		5000
Caution Deposit (One time - Refundable)*		10000
Communication Fee		2000
University Special Fee (Payable to KUHS)		
i. Registration & certificate		
ii. verification & I.D. Card *	Rs. 2700	3500
ii. Sports affiliation	Rs. 400	
iii. University union	Rs. 400	
Lab expenses (for MD pathology Rs.15,000/-)		5000
Library & internet Fees		11000

Students Activities		1500
a) Cultural Activities		500
b) Sports and Games		500
c) Magazine & News paper		
Establishment expenses		20000
Health Care Scheme		1000
Total special fee		62,000
Total special fee for MD pathology		72,000

Hostel Fee per annum

Item	Amount (Rs)
Admission Fee (one time)	1000
Hostel Deposit (one time) -Refundable	10000
Hostel Establishment (1300x12)	15600

Room Rent (1200x12)	14400
Water & Electricity (1000x12)	12000
Total	53000

VI. REFUND/ ADJUSTMENT OF FEES

6.1 As per the MCI Regulations on Graduate Medical Education, 1997, section 4(3), "Provided further that this entire exercise shall be completed by the institution as per the statutory time schedule for admissions and in no case any admission will be made after **31/05/2018**

6.2 Accordingly, all admissions will be closed on 31st May 2018. If any student intends to discontinue the studies on or before this date, it will be necessary for such student to report to the CEE through the Principal of the college at least by 30/05/2018.

6.3 If any student discontinues the studies without giving notice as stipulated at (12.2) above he/ she will be liable to pay liquidated damages equivalent to the tuition fee for the entire duration of the course. In such cases, all certificates including the transfer and other certificates mentioned in the preceding paragraphs will be issued only after payment of all dues, including tuition fees for the entire course.

VII. CERTIFICATES/ DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION IN ORIGINAL

- a. Allotment memo issued by the Commissioner For Entrance Examinations, Trivandrum.
- b. Receipt of Tuition fee, 2018-19:
- c. Admit card and Score Card of NEET (PG) 2018 of the candidate
- d. MBBS Pass/Degree Certificate from the concerned University.
- e. Marks sheets of the University Examinations for the whole of MBBS Course.
- f. Attempt certificate issued by the Principal of the College where the candidate studied.
- g. Certificate from the Head of the Institution from where the candidate passed his MBBS degree indicating the MCI approval number and date.
- h. Completion of Internship certificate. If a candidate has completed his/her Internship from a non-teaching Institution, a certificate to prove the recognition of the Center.
- i. Registration certificate from the MCI or State Medical Council if available.
- j. Transfer certificate (TC) from the institution last studied.
- k. Conduct certificate from the Principal of the Medical College where the candidate last studied.
- l. Migration Certificate from the respective University (if applicable). Passport size photographs (8 copies).
- m. Physical Fitness Certificate obtained from a Medical Officer in Government Service..
- n. Community and Income certificate, in original issued by the Revenue authorities proving that the candidate belongs to reservation category as mentioned in prospectus.
- o. Originals of other certificates, the copies of which are enclosed with the application form.
- p. Any other document/ certificate required to be produced.
- q. Two sets of photocopies (one set self attested) of all the documents/ certificates listed above also has to be submitted at the time of admission.

VIII. ACCOMMODATION

- 8.1 Accommodation will be provided, by the College subject to the terms and conditions as applicable.

- 8.2 Food expenses will have to be borne by the students.

IX ATTENDANCE & LEAVE

- 9.1 A minimum of 80% attendance in each academic year is compulsory. Students availing long leave will be able to appear
- 9.2 for the examination only after additional six months / one year (refer www.KUHS.ac.in)
- 9.3 Those students who are required to do extended durations will have to pay additional fees.
- 9.4 Those students who miss University examination can appear only in the next university examination, which will normally be held within six months from the date of publication of result

X. DISCIPLINE

- 10.1 Decorum and dignity should be the motto of the students of Dr.Somervell Memorial Medical College. Keep up a refined culture in your words and deeds.
- 10.2 No one has the right to hurt another person mentally or physically. Hostels and college campus should be places of healthy and happy social life, mutual respect and exemplary behaviour.
- 10.3 The students are prohibited from all kinds of political activities, displaying posters, holding activities against the common interest, purpose or values of the institution.
- 10.4 Any action from the side of the students damaging or destroying the properties of the college or hospital will be viewed very seriously and a suitable action will be taken to make good the loss.
- 10.5 Students are expected to dress up neatly and decently. Jeans, Baggies T-Shirts and the likes are not permitted to be worn inside the hospital/ College.

XI RAGGING

Ragging is banned with campus of the Medical College as ordered by the Hon'ble Supreme Court of India and circulars issued by the Registrar, KUHS, Thiruvananthapuram. It is illegal according to the Law of the land to commit, participate in, abet or propagate "ragging". The institution will deal firmly and strictly with all instances of ragging. If any incident/s of ragging comes to the notice of the authorities, the concerned student/s will be given liberty to explain. If the explanation is not satisfactory, the authorities will expel the student from the institution.

XII Possession of Illicit Drugs, Alcohol and Smoking

Smoking is not permitted in public areas and on the campus of Dr. SMCSI Medical College. Students should not consume or serve alcohol on any occasion within the campuses of Dr. SMCSI Medical College. Forcing a fellow student to consume alcohol would be grounds for severe disciplinary action. The Indian penal code classifies obtaining, keeping or passing on banned drugs (such as marijuana, cocaine, heroin etc) as a criminal offence. Possession or use of banned drugs will result in expulsion from the college.

XIII. REDRESSAL OF GRIEVANCES

Any grievances/ complaints regarding selection and admission can be brought to the notice of the Principal/ Director of the college, within 24 hours of occurrence of the grievance. All complaints regarding selection of candidates for the PG courses shall be addressed to the Secretary, South Kerala Medical Mission who shall place the complaints before the Governing Council on emergency basis and communicate the decisions to the complainant at the earliest. Appeal if any shall be addressed to the Bishop & Chairman who shall convene emergency Governing Council Meeting. No changes in any policy matter will be entertained after the category wise results are published by the CEE, Trivandrum.

Principal

ANNEXURE I

(Undertaking in stamp paper worth Rs.100/- and to be notarized by a Notary Public)

Undertaking given by(1).....(name of parent)
s/o..... residing at

.....

.....(address) and (2)

.....(name of applicant) residing at

.....(address) on thisday

of.....(here give the date, month and year)

The first among us is the parent of the second among us. We are submitting an application for admission to MS/MD 2017-18. We are aware of the amount of annual tuition fee for the Post Graduate Degree mentioned in the Prospectus. We do hereby undertake to remit the said annual tuition fee for the first year as required under clause V in the Prospectus and to produce bank guarantee for the fee for second and subsequent years. The above said tuition fee will be remitted to the Principal of the College if the Second among us is included in the provisional allotment list.

We further agree that, in case we do not abide by the above undertaking, the College authorities will have the right and freedom to remove the second among us from the rolls of the College and that we will not be entitled to the refund of any fees or for any other kind of compensation from the College.

(1) Parent's Signature
Name and Address

(2) Student's Signature
Name and Address

ANNEXURE II

CERTIFICATE OF PHYSICAL FITNESS

.....
Signature of the candidate

I, Dr.....

..... after careful personal
examination of the case do hereby certify that
Mr/Ms.....
..... whose signature is given above is found
Physically fit to undergo a Post Graduate Degree/Diploma Course.

His/Her height
Weight
Chest
Vision

Signature

Name

Reg. No.

Designation

Office Address

Place :

Date :

(Seal)

ANNEXURE III

Undertaking from the Students as per the provisions of anti-ragging verdict by the

Hon'ble Supreme Court of India
(Vide Clause 6.1)

I, Mr./Ms....., Son/Daughter of
..... and student of Post Graduate Degree
..... in

..... do hereby undertake on this
day, the, the following with respect
to the anti ragging verdict and directives of the Hon.Supreme Court of India on
effective prevention of ragging in educational institutions.

- 1) That I have read and understood the directives of the Hon'ble Supreme Court of

India on anti-ragging and the measures that might be taken for violation of the
directives.
- 2) That I understand the meaning of Ragging and know that the ragging in any form is
a punishable offence and the same is banned by the Court of Law.
- 3) That I have not been found or charged for any involvement in any kind of ragging in
the past. However, I undertake to face disciplinary action/ legal proceedings
including expulsion from the institute if the above statement is found to be untrue or
concealed, at any stage in future.
- 4) That I shall not resort to ragging in any form at any place and shall abide by the
rules/ laws prescribed by the Courts, Government of India and authorities of the
..... (name of
College) for the purpose from time to time.

NAME AND SIGNATURE OF STUDENT

I HEREBY FULLY ENDORSE THE ABOVE UNDERTAKING MADE BY MY
SON/ DAUGHTER.....

Name and signature of Mother/ Father

Witness 1 2

ANNEXURE IV

To
<Name & Address of the College>

Dear Sirs,

Bank Guarantee No :
Date of Bank Guarantee :
Amount of Guarantee :
Guarantee Cover : to
Last Date for Lodgment of Claim :

WHEREAS in consideration of your agreeing to allot admission to Medical PG Course to Mr/Ms.....(Name of Student) Son/Daughter

of..... (Residential Address)..... (hereinafter referred to as 'party' which expression shall include his/her successors and assigns) on furnishing a bank guarantee of equivalent value in the manner hereinafter contained.

We Bank, a body corporate constituted under Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 having its Head Office at and inter alia a branch office at (hereinafter referred to as 'the Bank' which expression shall, unless repugnant to the context, include its successors and assigns) do hereby covenant and agree with you as follows.

- 1) We hereby undertake to pay to you the sum in aggregate not exceeding Rs./- (Rupees only) representing the Course Fees in the manner detailed below.
 - a) Rs. on
 - b) Rs. on

without demur, merely on the first written demand signed by your duly authorized representative. Any such demand made on us shall be conclusive as regards the amount due and payable to you by us under this guarantee.

- 2) This guarantee shall come in to force from the date of issue of this guarantee and shall remain in full force and effect up to and including 31-08-2018.
- 3) Notwithstanding anything contained hereinabove
 - 1. Our liability under this Guarantee is restricted to Rs...../- (Rupees Only)
 - 2. This Guarantee shall remain valid up to
 - 3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if you serve upon us a written claim or demand on or before the date of expiry of claim period as mentioned in Column No.3 against each payment due from the part as shown in the below mentioned schedule

Date of payment to be made by party	Amount Due	Date of expiry of claim period
(1)	(2)	(3)
31.05.2018	Rs...../-	
31.05.2019	Rs...../-	

Signed and delivered this day of 2018.